

The monthly meeting was held at the Village Hall, Union Street at 7:30pm on Monday, April 8<sup>th</sup> 2019.

Present Chairman Bell, Parish Councillors Briscoe, Evans, Fogarty, B Higham, P Higham, Newall, Partington, Yates, and the Clerk.

Apologies Councillors McDonald

The meeting opened at 7.34pm.

1. Minutes

\*19/04/01 The minutes of the previous meeting were approved and signed.

2. Changes in Declarations of Interest

None

3. Defibrillator checks

All have been checked and are in working order.

4. Planning Matters

Comments on the following new applications will be sent to the Planning Department:

152 Chorley Old Road Whittle-Le-Woods Chorley PR6 7NA

Single storey rear extension (following demolition of existing single storey rear extension)

Location: Reference: 19/00274/FULHH

Neutral comment - The Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.

5 Lady Crosse Drive Whittle-Le-Woods Chorley PR6 7DR

Single storey extensions to both sides, front extension and front and rear dormers Ref. No: 19/00285/FULHH | Received: Tue 26 Mar 2019 | Validated: Mon 01 Apr 2019 | Status: Awaiting decision

Neutral comment - The Parish Council wish to ensure that due consideration is provided to the neighbours of the property, especially access to neighbouring properties. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.

26 Orchard Drive Whittle-Le-Woods Chorley PR6 7JZ

Application for works to protected tree, Chorley BC TPO 12 (Whittle-le-Woods) 1992.

Sycamore (T5) crown reduce by 20% and lift over footway & highway.

Ref. No: 19/00240/TPO | Received: Thu 28 Mar 2019 | Validated: Thu 28 Mar 2019 | Status: Awaiting decision.

Tree Warden advised no issue with the proposal

Elm House 12A Orchard Drive Whittle-Le-Woods Chorley PR6 7JZ

Application for a Certificate of Lawfulness for a proposed single storey rear extension

Ref. No: 19/00244/CLPUD | Received: Thu 14 Mar 2019 | Validated: Tue 19 Mar 2019 |

Status: Awaiting decision  
NA

125 Preston Road Whittle-Le-Woods Chorley PR6 7PJ  
Single storey side/rear extension including side/rear patio areas and driveway (following demolition of existing single storey side/rear extension)  
Ref. No: 19/00227/FULHH | Received: Mon 11 Mar 2019 | Validated: Fri 15 Mar 2019 |  
Status: Awaiting decision

Neutral comment - The Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.

6 Poole Avenue Buckshaw Village Chorley PR7 7FP  
Loft conversion to a detached dwelling involving hip to gable roof extensions  
Ref. No: 19/00223/FULHH | Received: Sat 09 Mar 2019 | Validated: Thu 14 Mar 2019 |  
Status: Awaiting decision

Neutral comment - The Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.

1 Snape Drive Whittle-Le-Woods Chorley PR6 7FY  
Extension of existing garage into the garden, to create a covered BBQ and storage area to the rear.  
Ref. No: 19/00212/FULHH | Received: Wed 06 Mar 2019 | Validated: Thu 14 Mar 2019 |  
Status: Awaiting decision

Neutral comment - The Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.

Church View 68 Blackburn Road Whittle-Le-Woods Chorley PR6 8LH  
Removal of condition 7 (External Lighting plan for biodiversity) on approved application 17/01124/FUL Date of Decision: 17/01/2018  
Ref. No: 19/00194/FUL | Received: Mon 04 Mar 2019 | Validated: Thu 14 Mar 2019 | Status: Awaiting decision  
Careful consideration to be given to the reasons for imposing the condition, before removal.

Church View 68 Blackburn Road Whittle-Le-Woods Chorley PR6 8LH  
Application to discharge condition 4 (materials), condition 5 (car parking provision), condition 6 (biodiversity) and condition 10 (dwelling emission rate) of planning permission ref: 17/01124/FUL (Demolition of existing stables and store buildings and erection of one detached dwelling with associated landscaping).  
Reference 19/00246/DIS Alternative Reference PP-07703961  
Application Validated Mon 01 Apr 2019  
Status Awaiting decision  
Careful consideration to be given to the reasons for imposing the condition, before removal.

The Cottage Parkside Drive South Whittle-Le-Woods Chorley PR6 7PH  
refurbishment and extensions to the front, rear & loft.

Ref. No: 19/00192/FUL | Received: Mon 04 Mar 2019 | Validated: Tue 26 Mar 2019 | Status:  
Awaiting decision

Neutral comment - The Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.

Granted

Waterstone House 1A Dark Lane Whittle-Le-Woods Chorley PR6 8AE

Application to confirm compliance with condition no. 2 (start within three years of grant of planning permission) and to discharge condition no.14 (foul and surface water drainage details) of planning permission ref: 15/01185/FUL (which was for the erection of two dwellings between 1A and 3 Dark Lane).

Ref. No: 19/00133/DIS | Received: Thu 14 Feb 2019 | Validated: Tue 19 Feb 2019 | Status:  
Granted

22 Poole Avenue Buckshaw Village Chorley PR7 7FP

Application for a Certificate of Lawfulness for a proposed single storey rear extension

Ref. No: 19/00003/CLPUD | Received: Thu 03 Jan 2019 | Validated: Wed 09 Jan 2019 |  
Status: Granted

Other Decision

NA

5. Correspondence

Delph Way Play Area - noted

Living Waters Store House – Food Bank, letter of thanks - noted

Chorley Help the Homeless, letter of thanks - noted

St Chads Catholic Primary School, letter of thanks, and invitation for a member or members of the Parish Council to ‘cut the ribbon’ at the opening ceremony of the new outside learning area. Clerk to request a date.

Local Government Boundary Commission - noted

CIL Report - noted

Precept Award - noted

6. Committee Updates / Events

Waterhouse Green island planting has been completed and the consensus was one of approval.

7. Reports from Representatives

Maypole Hanging Baskets – Chairman Bell will request that Chorley Borough Council provide baskets this year.

Chairman Bell advised that there had been additional spend on the base for the Green house and the installation. The total cost is £350.00

It should also be noted that the 3 maypoles are in need of painting, and the fence at Hill Top

Chairman ..... Date.....

Lane is in need of replacement – this needs to be included in the budget for maintenance next year.

At the Chorley Liaison meeting on the 20th March 2019, the meeting discussed the Local Government Ethical Standards: A Review by the Committee on Standards in Public Life. It was noted that this may impact upon the Code of Conduct for the Parish Council. It was also advised Parish Councillors can sit on and vote on the Standards Committee. The main issues discussed were empty shops / affordable housing and the recording of accidents.

Boys Locksmiths have provided 2 padlocks for the Community Garden, which is very much appreciated. Clerk to send a letter of thanks on behalf of the Parish Council.

8. Clerks Report

Order for Notice Boards (Cllr Briscoe declared in interest) however the Clerk advised that the delivery of the noticeboards was due in mid-April.

Order of Greenhouse / Shed – completed, with the exception of the Greenhouse installation

Community Garden Sign – the Clerk provided some examples of carved wooden signs that could be purchased for the Garden. It was agreed to go ahead and order a sign which reads ‘Whittle-Le-Woods Community Garden’ approximately A1 size, to be installed on a post.

Asset Register Checks are now completed and the register is up to date.

Hanging Basket Orders – letter have been sent out to all the businesses along the main thoroughfares in Whittle-Le-Woods. Larges baskets will be ordered for the Community Hall.

Newsletter – articles to be included are: Community Garden / Grants / CIL Projects / Skip & tidy up weekend / Duck Race / Scarecrow Festival

There was discussion around the use of CIL for Children’s Book swaps, Cllr Yates will look into whether this will be possible in the village.

9. Accounts

Outgoings to be approved / signed this meeting

Incomings:

CIL - £39,015.73

Precept - £52,300.00

Chairman .....

Date.....

	Ref	JV	Payee	Detail	Total
*19/04/02	2979	19/20-001	Employee 1	April Salary	-£635.14
*19/04/03	2980	19/20-002	Employee 2	April Salary	-£398.46
*19/04/04	dd	19/20-003	LLC Pension	Pension payment	-£151.22
*19/04/05	2978	19/20-004	Lisa pickering	Crossleys Garden Buildings	-£983.00
*19/04/06	2981	19/20-005	Brindle Brass Band	Brindle Brass Band	-£250.00
*19/04/07	2982	19/20-006	EON	Electricity Supply (Christmas)	-£10.30
*19/04/08	2977	19/20-007	HMRC	PAYE	-£1,185.60
*19/04/09	2983	19/20-008	David Hull	Maintenance	-£140.00
*19/04/10	2984	19/20-009	JD Garstang	Gardening / Planting	-£1,647.00
*19/04/11	2985	19/20-010	Buchshaw Scouts	Grant	-£94.00
*19/04/12	2986	19/20-011	Dedrah Moss	Community Garden	-£23.23
*19/04/13	2987	19/20-012	Edward Redican	Installation of Greenhouse	-£200.00
*19/04/14	BACS	19/20-013	CBC	Precept	£52,300.00
*19/04/15	BACS	19/20-014	CBC	CIL	£39,015.73

#### 10.CIL Monies

Brothers of Charity – more information requested

St Chads Parish Centre – more information requested

#### 11.Councillors' reports

Cllr Yates Two potholes on Cow Well Lane  
 Cllr Newall The Residents Association AGM will be held on 16<sup>th</sup> April at 7pm  
 Cllr Briscoe Suggested that the Silent Silhouettes be left in place until the end of the year, as this is when the war actually ended.  
 Cllr Auwerx Parking issues along Mill Lane  
 Cllr Wood Pot holes on Factory Lane  
 Cllr Fogarty Collapsed grid on Dark Lane, just before the WAP house, near the tower  
 Cllr B Higham Steps up to Hill Top Lane from the nature walk have been damaged  
 Cllr P Higham Reminder of the Duck Race on Monday 6<sup>th</sup> May  
 Chairman Bell 2 x potholes on Carwood Lane

#### 12. Confidential items

NA

The meeting closed at 9.04pm. The next Parish Council Meeting will be held at the village hall on Monday 10<sup>th</sup> June at 7:30pm.

Chairman ..... Date.....

Full Year Accounts to date - against Budget.

Whittle-le-Woods Parish Council																	
Accounts for 2018 /19																	
Date	Minute ref	Receipt / Payment	Reference	R JV	Payee	Detail	Admin	Salaries	War Mem	Loan	Maint	Grants	Project/Misc	CIL	Interest	VAT	Total
15/02/2019		Receipt			18/19-113 W-L-W & C-L-W War Memo	Donation						£100.00					£ 100.00
31/03/2019		Payment	2967		18/19-107 Employee 1	March Salary		-£ 619.16									-£ 619.16
31/03/2019		Payment	2966		18/19-108 Employee 2	March Salary		-£ 380.02									-£ 380.02
31/03/2019		Payment	dd		18/19-109 LLC Pension	Pension payment		-£ 147.42									-£ 147.42
11/03/2019		Payment	2968		18/19-110 Elite Greenhouses	Community Garden -Greenhouse							-£ 829.17			-£ 165.83	-£ 995.00
11/03/2019		Payment	2969		18/19-111 Dedrah Moss	Community Garden -Tools & Seeds							-£ 45.93				-£ 45.93
11/03/2019		Payment	2970		18/19-112 Lisa Pickering	Admin Expenses	-£ 172.29										-£ 172.29
11/03/2019		Payment	2975		18/19-113 Notice Board Company	Notice Boards							-£ 1,835.00			-£ 367.00	-£ 2,202.00
11/03/2019		Payment	2972		18/19-114 CBC	Contribution to Delph Way play area								-£ 5,000.00			-£ 5,000.00
11/03/2019		Payment	2973		18/19-115 David Hull	Maintenance Contract - 4th payment					-£ 703.25						-£ 703.25
11/03/2019		Payment	2974		18/19-116 LBKV	LBKV	-£ 30.00										-£ 30.00
<b>March Month Totals</b>							<b>-£ 202.29</b>	<b>-£ 1,146.60</b>	<b>£ -</b>	<b>£ -</b>	<b>-£ 703.25</b>	<b>£ 100.00</b>	<b>-£ 2,710.10</b>	<b>-£ 5,000.00</b>	<b>£ -</b>	<b>-£ 532.83</b>	<b>-£ 10,195.07</b>

Summary of Monthly Bank Accounts, and Monthly Budget Monitoring

Detail of summary of monthly accounts	30/04/2018	31/05/2018	30/06/2018	30/07/2018	31/08/2018	30/09/2018	31/10/2018	30/11/2018	31/12/2018	31/01/2019	28/02/2019	31/03/2019
Current account 41346412 - Balance at 26th of previous month	£570.42	£885.54	£948.17	£488.53	£638.55	£364.78	£1,103.89	£764.65	£360.66	£657.41	£1,042.29	£865.13
Deposit account 41346420 - Balance at 26th of previous month	£46,493.32	£96,623.32	£140,791.75	£139,797.79	£132,803.37	£127,809.34	£119,064.92	£139,181.71	£136,204.69	£135,204.69	£121,250.88	£110,270.00
Precept / CIL Amount to deposit account (10/04/18) (27/4/18) (26/1)	£52,130.00	£46,164.81	£0.00	£0.00	£0.00	£0.00	£27,092.00	£0.00	£0.00	£0.00	£0.00	£0.00
Payments this month	-£2,250.13	-£1,339.78	-£2,695.14	-£6,710.32	-£15,127.79	-£7,266.29	-£6,853.82	-£460.20	-£2,919.48	-£4,182.02	-£19,249.10	-£11,524.39
Receipts this month	£50.00	£3.62	£23.04	£304.58	£1,137.97	£4,505.58	£106.59	£150.20	£217.98	£2,079.29	£100.00	£0.00
Unpresented Receipts	£1,030.50	£959.76	£2,437.00	£0.00	£1,209.00	£167.00	£235.00	£310.00	£260.00	-£380.02	-£100.00	£0.00
Unpresented Payments	-£515.25	£0.00	-£1,218.50	-£438.66	-£7,513.02	-£5,411.60	-£140.00	£0.00	-£1,103.27	£4,034.60	£19,249.10	£11,524.39
<b>Balance at month end (26th)</b>	<b>£47,063.74</b>	<b>£97,508.86</b>	<b>£141,739.92</b>	<b>£140,286.32</b>	<b>£133,441.92</b>	<b>£128,174.12</b>	<b>£120,168.81</b>	<b>£139,946.36</b>	<b>£136,565.35</b>	<b>£137,413.95</b>	<b>£122,293.17</b>	<b>£111,135.13</b>

Budget Monitoring as at 31/03/19

Categories	Admin	Salaries	War Mem	Loan	Maint	Grants	Project/Misc	CIL	Interest	VAT	Total
<b>2018 / 19 Budget</b>	<b>-£ 4,466.00</b>	<b>£ 19,471.00</b>	<b>£ 2,000.00</b>	<b>£ 5,040.00</b>	<b>-£ 10,773.00</b>	<b>-£ 500.00</b>	<b>-£ 9,880.00</b>	<b>£ 65,528.14</b>	<b>£ -</b>	<b>£ -</b>	<b>-£ 52,130.00</b>
Apr-18	£ 50.00	-£ 2,250.13	£ -	£ -	£ -	£ -	£ -	£ 46,164.81	£ 3.62	£ -	£ 49,929.87
May-18	£ -	-£ 1,339.78	£ -	£ -	£ -	£ -	£ -	£ 46,164.81	£ 3.62	£ -	£ 44,828.65
Jun-18	-£ 873.94	-£ 1,083.49	£ -	£ -	-£ 703.25	£ -	£ -	£ -	£ 6.04	-£ 17.46	-£ 2,672.10
Jul-18	-£ 3,585.39	-£ 1,083.49	£ -	£ -	£ -	-£ 905.00	£ -	£ -	£ 5.58	-£ 837.44	-£ 6,405.74
Aug-18	-£ 3,170.82	-£ 1,531.99	£ -	-£ 2,519.98	-£ 576.40	£ -	-£ 500.00	-£ 4,416.66	£ 5.97	-£ 1,279.94	-£ 13,989.82
Sep-18	-£ 967.89	-£ 1,472.61	£ -	£ -	-£ 703.25	£ 250.00	£ -	-£ 3,991.00	£ 5.44	£ 4,118.60	-£ 2,760.71
Oct-18	-£ 215.00	-£ 1,146.60	£ -	£ -	£ -	£ -	-£ 500.00	£ 27,092.00	£ -	-£ 148.00	£ 25,082.40
Nov-18	-£ 1,276.10	-£ 1,146.60	£ -	£ -	-£ 50.00	£ -	£ -	£ -	£ 20.20	-£ 42.50	-£ 2,495.00
Dec-18	-£ 871.03	-£ 1,146.60	£ -	£ -	-£ 703.25	£ -	£ -	£ -	£ 22.98	-£ 3.60	-£ 2,701.50
Jan-19	-£ 87.00	-£ 1,146.60	£ -	-£ 2,519.98	-£ 363.44	£ -	£ -	£ -	£ 23.29	£ -	-£ 4,093.73
Feb-19	-£ 53.50	-£ 1,146.60	-£ 2,000.00	£ -	£ -	£ -	£ -	-£ 15,830.00	£ -	£ 219.00	-£ 19,249.10
Mar-19	-£ 172.29	-£ 1,146.60	£ -	£ -	-£ 703.25	£ 100.00	-£ 3,763.95	£ 5,000.00	£ -	-£ 738.30	-£ 11,424.39
<b>Balance to date</b>	<b>-£ 11,222.96</b>	<b>£ 15,641.09</b>	<b>-£ 2,000.00</b>	<b>-£ 5,039.96</b>	<b>-£ 3,802.84</b>	<b>£ 350.00</b>	<b>-£ 5,668.95</b>	<b>£ 44,019.15</b>	<b>£ 93.12</b>	<b>£ 832.36</b>	<b>£ 54,048.83</b>
<b>Spend against Budget</b>	<b>£ 6,756.96</b>	<b>-£ 3,829.91</b>	<b>£ -</b>	<b>-£ 0.04</b>	<b>-£ 6,970.16</b>	<b>-£ 850.00</b>	<b>-£ 4,211.05</b>	<b>£ 21,508.99</b>	<b>-£ 93.12</b>	<b>-£ 832.36</b>	<b>-£ 106,178.83</b>