

Whittle-le-Woods Parish Council

The monthly meeting was held at the Village Hall, Union Street at 7:30pm on Monday, July 09th, 2018.

Present	Chairman Bell and Parish Councillors, Evans, B Higham, P Higham, McDonald, Newall, Yates, and the Clerk. 6 members of the public were also present for part of the meeting.
Apologies	Councillors Candlish, Briscoe, Fogarty, and Partington The meeting opened at 7:30 pm.
1. Minutes *18/07/01	The minutes of the previous meeting were approved and signed.
2. Changes in Declarations of Interest	None
3. Defibrillator checks	All have been checked and are in working order.
4. Planning Matters	<p>Comments on the following new applications will be sent to the Planning Department:</p> <p>New 9 Dunham Drive Whittle-Le-Woods Chorley PR6 7DN Application for works to protected trees: Chorley BC TPO no. 7 (Whittle-le-Woods) 1996: Oak (T40) - Fell to leave a habitat stem due to significant die back in the crown. Reference: 18/00653/TPO Passed to Tree Warden</p> <p>Granted 13 Lady Crosse Drive Whittle-Le-Woods Chorley PR6 7DR Ref. No: 18/00454/FULHH Received: Wed 02 May 2018 Validated: Wed 02 May 2018 Status: Granted Wed 27 Jun 2018</p> <p>DandB Stores 1 - 3 Rock Villa Road Whittle-Le-Woods Chorley PR6 7LL Ref. No: 18/00441/P3PAN Received: Tue 01 May 2018 Validated: Wed 02 May 2018 Status: Granted Tue 26 Jun 2018</p> <p>63 Royton Drive Whittle-Le-Woods Chorley PR6 7HJ Ref. No: 18/00414/FULHH Received: Wed 25 Apr 2018 Validated: Wed 25 Apr 2018 Status: Granted Wed 20 Jun 2018</p> <p>Brookfield Kem Mill Lane Whittle-Le-Woods Chorley PR6 7DZ Ref. No: 18/00409/FULHH Received: Tue 24 Apr 2018 Validated: Wed 25 Apr 2018 Status: Granted Wed 20 Jun 2018 Land Rear Of 25 Preston Road Whittle-Le-Woods Ref. No: 18/00275/MNMA Received: Fri 16 Mar 2018 Validated: Thu 22 Mar 2018 Status: Granted</p> <p>15 Chorley Old Road Whittle-Le-Woods Chorley PR6 7LB Ref. No: 18/00431/TPO Application validated Wed 09 May 2018 Proposal works to protected tree: Fell T3 Ash tree TPO1 (Whittle-Le-Woods) 1985 Status Granted Wed 04 Jul 2018</p>

Chairman Date.....

Other Decision

93 Foxglove Drive Whittle-Le-Woods Chorley PR6 7SG

Ref. No: 18/00457/PDE | Received: Thu 03 May 2018 | Validated: Thu 03 May 2018 | Status: Refused

5. Correspondence

Correspondence was noted and Parish Councillors passed it around the meeting. Amongst the correspondence were the following:

- C1 Local Government Boundary Commission Review
- C2 Notification of debt repayment

6. Committee Updates & Events

Events:

Balsam Bashing - due to the weather there was a poor turnout, but those that did attend cleared as much balsam as possible.

Litter Campaign - The campaign has been a great success. The schools involved all produced posters for use, and the pupils of the winning posters received a prize for their efforts. The litter campaign was concluded by a skip day which was also very successful with many of the village residents joining in. Letters of thanks are to be sent to Carmen Bowley of Blakedale, who donated campaign badges and sponsored the Book Token prizes, also to St Chad's Primary School and Whittle-Le-Woods Primary School. Also thanks will be given to the Community Team at Chorley Borough Council for their support on the skip day.

Summer Events on the Polo - The events have been registered with Chorley Borough Council and the licences will be provided up on payment, allowing the event to go ahead.

Flooding:

There has been a letter received regarding the trees needing removing, which may impact upon the flooding risk.

Planning:

The Co-op car park requires scrutiny as residents have raised the issue that there are now 6 private parking spaces and a number of disabled parking bays, this is inhibiting the number of spaces available to other users and forcing them to park on the road - contributing to the congestion on Chorley Old Rd. A planning issue is to be raised with Chorley Borough Council planning department.

Projects:

Community Space - The projects committee have outlined a scheme for a Community Space which will include the Biological Heritage Site, and will encompass an area of land between Lucas Lane and Ladycrosse Drive, the land is currently available for sale for housing development purposes. The projects committee will undertake responsibility for the project and report back to the council.

Project CBA signed off by full council, project sponsor's Councillors Candlish, Evans and Partington. (at this point the residents in attendance left the meeting)

Whittle and Clayton-Le-Woods Cricket Club mower - The potential project to provide the cost of the mower was discussed at length, it was agreed that in principle the project would be beneficial to the Community, however further investigation and clarification was required to cover issues such as: long-term ownership; insurance; potential sharing of the mower with the Football ground; potential reduction in maintenance costs for mowing for the Parish Council. The projects committee will undertake responsibility for the project and report back to the council. The project was put to the vote - 4 for, 2 abstentions, 1 against. Project CBA signed off by full council, project sponsor Councillor Yates.

Buckshaw Scout Group - Facility or storage unit to store their equipment. It was agreed unanimously that there was insufficient information provided in the CBA for a decision to be made. The CBA was passed to the Projects committee for further investigations to be made. Project sponsor Councillor Fogarty.

Whittle-le-Woods Scout Group - door on the storage garage has deteriorated over the year and is in need of replacement. It was agreed unanimously that there was insufficient information provided in the CBA for a decision to be made. The CBA was passed to the Projects committee for further investigations to be made. Project sponsor Councillor Fogarty.

Transport to the Chorley Youth Zone from Whittle-Le-Woods - this was discussed at length, as although the proposal to provide free transport is positive, it does have potential drawbacks concerning the safety of children and responsibility for this. The proposal is to be checked with St Chad's for advice. Project sponsor Chairman Bell.

Rockery at top of Church Hill - the project proforma was signed off by the full Council. Ruttles have been approached and are willing to contribute stone for a rockery. Project sponsor Councillor McDonald.

Bollard on Hillside Crescent - it was agreed that this should not be considered as a project, but should be raised with Highways to suggest that a bollard be installed to protect access to the Defibrillator / Bookswap.

7. Reports from Representatives

Community Hall Trust - the next event is the flower and craft show on the 25th August 2018.

War Memorial - Silent soldier campaign - LCC authorisation required for Millennium Way, 4 silhouettes are to be ordered, and the purchase requisition was signed off.

Whittle in Bloom (Dedrah), to be added to the agenda for the December meeting for inclusion in 2019.

Clayton Landfill - have requested a scheme to cover both Whittle and Clayton (application to be sent to the Wildlife Trust) Chairman Bell is to propose a grant for Community Projects from the Clayton Landfill site.

8. Clerks Report

All actions / Issues raised (CBC / LCC / Other Authorities)
 Newsletters distribution has been completed.
 The grant for maintenance of Public Footpaths has been submitted.
 The clerk has investigated the provision of website support from a local company, Spiders Websites. It was agreed that funding of £200 initially would be authorised to ensure the clerk could be trained in the administration of the website, and also investigate the provision of ongoing support.

*18/07/02

The internal Accounting Audit for 2017-18 will take place on 16th July.

9. Accounts

The monitoring of the budget was approved for June 2018.
 Cheques presented for approval:

Cheq	JV	Payee	Detail	Total	
*18/07/03	2902	18/19-017	Green Man Marketing	Buckshaw Newsletter Delivery	-£145.00
*18/07/04	2903	18/19-018	Pole Green	Hanging Baskets	-£341.76
*18/07/05	2904	18/19-019	BDP Creative	Banners for Litter Campaign	-£246.00
*18/07/06	dd	18/19-020	LLC Pension	Pension	-£135.23
*18/07/07	2905	18/19-021	Employee 2	July Sick pay	-£380.02
*18/07/08	2906	18/19-022	Employee 1	July Salary	-£568.24
*18/07/09	2907	18/19-.023	Plantscape	Lamp post baskets	-£4,095.12
*18/07/10	2908	18/19-.025	CBC	Polo Event Licences	-£100.00
*18/07/11	2909	18/19-.026	L Pickering	Website hosting	-£24.99
*18/07/12	2910	18/19-.027	TNewall	Silent Soldier	-£600.00

Purchase Requisitions have been signed off by the Parish Council for the following:
 PR 2018-02 - £600

10. CIL Monies

At the May meeting Councillors were asked to consider possible projects for use of CIL monies.

Please see section 6 above for details of proposed projects. The projects will be costed, and justified fully and then a decision will be made as to whether CIL monies is an appropriate use for each project.

11. Councillors Reports

Maypole baskets - the baskets on the Maypoles have failed this year, and have now been removed. It was proposed that something other than hanging baskets should be placed on the Maypoles, however it could not be agreed what this could be. Councillor Yates proposed that they be left empty for the remainder of this year. Councillor Newall seconded this proposal.

Councillor Yates requested that a letter be issued to CSM Sheet Metal asking that adequate provision is made for litter and cigarette butts as it was noted during the litter campaign just how much litter (especially cigarette butts) were on the property and surrounding areas.

It was noted that the banners purchased for the litter campaign need to be moved every 2 weeks.

Councillor Newall reported the overhanging trees on Town lane.

Councillor P Higham advised that he has been reporting blocked grids directly to LCC on the website and advising the clerk of the action taken.

It was reported that there may well be an archaeological dig at the Heritage site in the village.

The meeting closed at 9:28pm. The next Parish Council Meeting will be held at the village hall on Monday 13th August at 7:30pm.

Chairman Date.....

Full Year Accounts to date - against Budget.

Summary of Monthly Accounts, and detail against Budget Monitoring											
Detail of summary of monthly accounts											
		30/04/018	31/05/2018	30/06/2018							
Current account 41346412 - Balance at 26th of previous month		£570.42	£885.54	£948.17							
Deposit account 41346420 - Balance at 26th of previous month		£46,493.32	£96,623.32	£140,791.75							
Precept / CIL Amount to deposit account (10/04/18) (27/4/18)		£52,130.00	£46,164.81	£0.00							
Payments this month		-£2,250.13	-£1,339.78	-£2,695.14							
Unpresented Payments		-£515.25	-£515.25	-£1,488.96							
Receipts this month		£50.00	£3.62	£23.04							
Unpresented Receipts		£0.00	£0.00	£0.00							
Balance at month end		£96,478.36	£141,822.26	£137,578.86							
Budget Monitoring as at 30/06/2018											
Categories	Admin	Salaries	War Mem	Loan	Maint	Grants	Project/Misc	CIL	Interest	VAT	Total
2018 / 19 Budget	-£ 4,466.00	-£19,471.00	-£ 2,000.00	-£ 5,040.00	-£10,773.00	-£ 500.00	-£ 9,880.00	£ -	£ -	£ -	-£ 52,130.00
Apr-18	£ 52,180.00	-£ 2,250.13	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 49,929.87
May-18	£ -	-£ 1,339.78	£ -	£ -	£ -	£ -	£ -	£46,164.81	£ 3.62	£ -	£ 44,828.65
Jun-18	-£ 873.94	-£ 1,083.49	£ -	£ -	-£ 703.25	£ -	£ -	£ -	£ 6.04	-£ 17.46	-£ 2,672.10
Jul-18											£ -
Aug-18											£ -
Sep-18											£ -
Oct-18											£ -
Nov-18											£ -
Dec-18											£ -
Jan-19											£ -
Feb-19											£ -
Mar-19											£ -
Balance to date	£ 51,306.06	-£ 4,673.40	£ -	£ -	-£ 703.25	£ -	£ -	£46,164.81	£ 9.66	-£ 17.46	£ 92,086.42
Spend against Budget	-£ 55,772.06	-£ 14,797.60	-£ 2,000.00	-£ 5,040.00	-£ 10,069.75	-£ 500.00	-£ 9,880.00	-£ 46,164.81	-£ 9.66	£ 17.46	-£ 144,216.42

Chairman

Date.....