

The monthly meeting was held at the Village Hall, Union Street at 7:30pm on Monday, March 11th, 2019.

Present Chairman Bell, Parish Councillors Briscoe, Evans, Fogarty, B Higham, P Higham, Newall, Partington, Yates, and the Clerk.

Public 4 members of the public were also present from 7.30 – 8pm

Apologies Councillors Auwerx, McDonald, Wood

The meeting formally opened at 8 pm.

Pre-meeting discussion with members of the public:

Gelston Manor Nursery representatives Neil Ward and Simon Capper presented their application for CIL monies to build an additional class room at Gelston Manor Nursey.

2 members of the public attended to raise the issue of litter, especially around the Bus stop near the petrol station on the A6, and on Town Lane, especially near the motorway flyover. They wished to understand how often the PC Lengthsman attended these areas and if they could be identified as hotspots to the Lengthsman. Advised to email the Clark who will pass on any issues to the Lengthsman, or any fly tipping to CBC. Cllr Partington also advised of an app called ‘Litterarti’ which can make others aware of litter hotspots and encourage the community to become involved in picking up litter.

1. Minutes

*19/03/01 The minutes of the previous meeting were approved and signed.

2. Changes in Declarations of Interest

None

3. Defibrillator checks

All have been checked and are in working order.

4. Planning Matters

Comments on the following new applications will be sent to the Planning Department:

New

Waterstone House 1A Dark Lane Whittle-Le-Woods Chorley PR6 8AE

Application to discharge conditions of planning approval ref: 15/01185/FUL (which was for the erection of two dwellings between 1A and 3 Dark Lane). To confirm condition 2 complied with (start within three years of permission) and to discharge condition 14 (foul and surface water drainage details).

Ref. No: 19/00133/DIS | Received: Thu 14 Feb 2019 | Validated: Tue 19 Feb 2019 | Status: Awaiting decision

Neutral comment - The Parish Council wish to ensure that due consideration is provided to

the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.

20 Lady Crosse Drive Whittle-Le-Woods Chorley PR6 7DR
Reference 19/00149/CLEUD Alternative Reference PP-07640759
Application for a Certificate of Lawfulness for existing rear dormer and raising of ridge height of utility room
Application Validated Tue 19 Feb 2019 Status Awaiting decision
Neutral comment - The Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.

Rustic Oak Farm Moss Lane Whittle-Le-Woods Chorley PR6 8AA
Change of use of land from equestrian use (sand paddock) to a wood storage area (Use Class B8) and associated hardstanding access track.
Ref. No: 19/00079/FUL | Received: Tue 29 Jan 2019 | Validated: Wed 13 Feb 2019 | Status: Awaiting decision
Neutral comment - The Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.

Granted
6 St Helens Road Whittle-Le-Woods Chorley PR6 7NQ
Single storey side/front extension, single storey rear extension (following demolition of existing single storey rear extension) and front and rear dormer extensions.
Ref. No: 18/01203/FULHH | Received: Tue 18 Dec 2018 | Validated: Sat 22 Dec 2018 | Status: Granted

22 Poole Avenue Buckshaw Village Chorley PR7 7FP
Application for a Certificate of Lawfulness for a proposed single storey rear extension
Reference 19/00003/CLPUD Alternative Reference PP-07523855
Application Validated Wed 09 Jan 2019, Status Granted, Decision Grant Certificate of Lawfulness Decision Issued Date Tue 05 Mar 2019

Other Decision
NA

5. Correspondence

Freedom of Information request – Cllr Newall advised seeking assistance from CBC legal dept. She will forward the relevant contact info.

Clayton Landfill – Project Funding. The Clerk as made contact with Neale’s Waste Management, and this will be added to the agenda for the April Liaison meeting which Chairman Bell will attend.

Delph Way play area. The tender for the upgrade of the area has now been approved with the assistance of local residents. The £5000.00 contribution of CIL funds has been provided to CBC.

Moss Bridge – letter from Canal & River Trust. Chairman Bell has received a letter advising that the Canal & River Trust are responsible for Moss Bridge at Chorley Old Rd.

6. Committee Updates / Events

Flooding – Cllr Partington advised that he has identified and costed various items of equipment for flood prevention. The main one being a portable tank for use when pumping out flood water, and the repair / replacement of the pump. The total expenditure will be £1,000. This was proposed by Cllr P Higham and seconded by Chairman Bell.

7. Reports from Representatives

The annual Duck race will take place on the 6th May 19. The even begins at 1pm, with races at 2.30pm and 3pm.

8. Clerks Report

Order for Lamp Post Baskets – the lamppost baskets have been ordered from Plantscape

Order for Notice Boards – the Notice boards have been ordered – Cllr Briscoe will install

Order of Greenhouse / Shed – The shed will be delivered on 15th March. The Greenhouse will be delivered once payment is made. Padlocks will be required for the shed and the greenhouse. The estimated cost for these will be £50. Proposed by Cllr Newall, seconded by Cllr Evans.

Entry for LBKV – the entry to the competition was discussed and it was agreed to stop entering this competition. Proposed by Cllr Newall, seconded by Cllr Evans.

Finance Committee Meeting was held on 28th February

Asset Register Checks – responsible Councillors are requested to check their assets and feed back to the clerk

Hanging Basket Orders – email to be sent out

Licence for Church Hill – agreed that the cost of the license is unwarranted, Clerk to request that Chorley Housing (Jigsaw) landscape the area.

Newsletter – Clerk requested items for the newsletter:
Community Garden / Tidy up weekend / Youth Events

9. Accounts

Outgoings to be approved / signed this meeting

Ref	JV	Payee	Detail	Total
	18/19-113	W-L-W & C-L-W War Memor	Donation	£100.00
2967	18/19-107	Employee 1	March Salary	-£619.16
2966	18/19-108	Employee 2	March Salary	-£380.02
dd	18/19-109	LLC Pension	Pension payment	-£147.42
2968	18/19-110	Elite Greenhouses	Community Garden -Greenhouse	-£995.00
2969	18/19-111	Dedrah Moss	Community Garden -Tools & Seeds	-£45.93
2970	18/19-112	Lisa Pickering	Admin Expenses	-£172.29
2975	18/19-113	Notice Board Company	Notice Boards	-£2,202.00
2972	18/19-114	CBC	Contribution to Delph Way play area	-£5,000.00
2973	18/19-115	David Hull	Maintenance Contract -4th paymen	-£703.25
2974	18/19-116	Neil Partington	Flooding Committee	-£1,259.32

David Hull has provided a price for clearing out the rockery on the footpath near Chorley Old Road (£45). Proposed by Chairman Bell, seconded Cllr Briscoe.

David Hull has provided a price for providing a gate for the Community Garden (£95). Proposed by Cllr B Higham, seconded Cllr Partington.

Dedrah Moss has presented initial setup up expenses for the Community Garden group – see accounts above. The council discussed how to support the group with initial costs and agreed to authorise a spend of £30 a month for the months of March, April and May. Proposed by Cllr Briscoe, seconded by Cllr Newall.

10. CIL Monies

Brothers of Charity, the request is for CIL monies towards the creation of an outdoor classroom. The request was discussed and it was decided that more information was required before a decision could be made.

Whittle-Le-Woods Primary School applied for CIL monies for a nursery and additional accommodation for breakfast and afterschool club to the sum of £12000-£15000. The request was discussed and then put to the vote, proposed by Cllr Evans and seconded by Cllr Briscoe. The application was declined.

Gelston Manor Nursery applied for CIL monies to help financially support the build of the before and after school club at Gelston. Whilst we await formal quotations from local building contractors, we estimate the total cost to be in the region of £30-35k. The request was discussed and then put to the vote, proposed by Cllr B Higham and seconded by Cllr Newall. The application was declined.

Standing orders were suspended due to time constraints – proposed by Cllr Newall, seconded by Cllr B Higham.

Chairman Date.....

11.Councillors’ reports

Cllr Yates	the Fence on Mill Lane on the bend is in need of repair
Cllr Yates	pot hole on Hillside Crescent on the RHS near the book swap
Cllr Newall	bike chained to a fence on School Brow / A6 corner on the LHS
Cllr Fogarty	Pot hole on Town Lane around 12inches wide and 2inches deep. Whittle side of the Canal bridge.
Cllr Fogarty	Town Lane / Top lock, the step has worn away
Cllr Evans	Gully on Chorley Old Rd is still blocked
Cllr Briscoe	Copthurst Lane Gullies are blocked – potentially the drain underneath is blocked or collapsed, will provide pictures.
Cllr B Higham	108 Chorley Old Rd, blocked gully
Cllr W McDonald	would like to propose a sign for the Community Garden
Chairman Bell	work is commencing on providing a carpark for Kem Mill playing field

Cllr Newall left the meeting (9.40pm)

12.Confidential items

Full Year Accounts to date - against Budget.

Chairman Date.....

Whittle-le-Woods Parish Council																		
Accounts for 2018 /19																		
Date	Minute ref	Receipt / Payment	Reference	R JV	Payee	Detail	Admin	Salaries	War Mem	Loan	Maint	Grants	Project/Misc	CIL	Interest	VAT	Total	
15/02/2019		Receipt		18/19-113	W-L-W & C-L-W War Memo	Donation						£100.00					£ 100.00	
31/03/2019		Payment	2967	18/19-107	Employee 1	March Salary		-£ 619.16									-£ 619.16	
31/03/2019		Payment	2966	18/19-108	Employee 2	March Salary		-£ 380.02									-£ 380.02	
31/03/2019		Payment	dd	18/19-109	LLC Pension	Pension payment		-£ 147.42									-£ 147.42	
11/03/2019		Payment	2968	18/19-110	Elite Greenhouses	Community Garden -Greenhouse							-£ 829.17			-£ 165.83	-£ 995.00	
11/03/2019		Payment	2969	18/19-111	Dedrah Moss	Community Garden -Tools & Seeds							-£ 45.93				-£ 45.93	
11/03/2019		Payment	2970	18/19-112	Lisa Pickering	Admin Expenses	-£ 172.29										-£ 172.29	
11/03/2019		Payment	2975	18/19-113	Notice Board Company	Notice Boards											-£ 2,202.00	
11/03/2019		Payment	2972	18/19-114	CBC	Contribution to Delph Way play area							-£ 1,835.00			-£ 367.00	-£ 5,000.00	
11/03/2019		Payment	2973	18/19-115	David Hull	Maintenance Contract - 4th payment					-£ 703.25						-£ 703.25	
11/03/2019		Payment	2976	18/19-116	Neil Partington	Flooding Committee - Project							-£ 1,053.85			-£ 205.47	-£ 1,259.32	
March Month Totals								-£ 172.29	-£1,146.60	£ -	£ -	-£ 703.25	£100.00	-£ 3,763.95	-£ 5,000.00	£ -	-£ 738.30	-£11,424.39

Summary of Monthly Bank Accounts, and Monthly Budget Monitoring

Detail of summary of monthly accounts	30/04/2018	31/05/2018	30/06/2018	30/07/2018	31/08/2018	30/09/2018	31/10/2018	30/11/2018	31/12/2018	31/01/2019	28/02/2019
Current account 41346412- Balance at 26th of previous month	£570.42	£885.54	£948.17	£488.53	£638.55	£364.78	£1,103.89	£764.65	£360.66	£657.41	£1,042.29
Deposit account 41346420- Balance at 26th of previous month	£46,493.32	£96,623.32	£140,791.75	£139,797.79	£132,803.37	£127,809.34	£119,064.92	£139,181.71	£136,204.69	£135,204.69	£121,250.88
Precept / CIL Amount to deposit account (10/04/18) (27/4/18) (26/1	£52,130.00	£46,164.81	£0.00	£0.00	£0.00	£0.00	£27,092.00	£0.00	£0.00	£0.00	£0.00
Payments this month	-£2,250.13	-£1,339.78	-£2,695.14	-£6,710.32	-£15,127.79	-£7,266.29	-£6,853.82	-£460.20	-£2,919.48	-£4,182.02	-£19,249.10
Receipts this month	£50.00	£3.62	£23.04	£304.58	£1,137.97	£4,505.58	£106.59	£150.20	£217.98	£2,079.29	£100.00
Unrepresented Receipts	£1,030.50	£959.76	£2,437.00	£0.00	£1,209.00	£167.00	£235.00	£310.00	£260.00	-£380.02	-£100.00
Unrepresented Payments	-£515.25	£0.00	-£1,218.50	-£438.66	-£7,513.02	-£5,411.60	-£140.00	£0.00	-£1,103.27	£4,034.60	£19,249.10
Balance at month end (26th)	£47,063.74	£97,508.86	£141,739.92	£140,286.32	£133,441.92	£128,174.12	£120,168.81	£139,946.36	£136,565.35	£137,413.95	£122,293.17

Budget Monitoring as at 28/02/2019

Categories	Admin	Salaries	War Mem	Loan	Maint	Grants	Project/Misc	CIL	Interest	VAT	Total
2018 / 19 Budget	-£ 4,466.00	-£ 19,471.00	-£ 2,000.00	-£ 5,040.00	-£ 10,773.00	-£ 500.00	-£ 9,880.00	£ 65,528.14	£ -	£ -	-£ 52,130.00
Apr-18	£ 50.00	-£ 2,250.13	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 49,929.87 (Precept inc.)
May-18	£ -	-£ 1,339.78	£ -	£ -	£ -	£ -	£ -	£ 46,164.81	£ 3.62	£ -	£ 44,828.65 (CIL Monies inc)
Jun-18	-£ 873.94	-£ 1,083.49	£ -	£ -	-£ 703.25	£ -	£ -	£ -	£ 6.04	-£ 17.46	-£ 2,672.10
Jul-18	-£ 3,585.39	-£ 1,083.49	£ -	£ -	£ -	£ 905.00	£ -	£ -	£ 5.58	-£ 837.44	-£ 6,405.74
Aug-18	-£ 3,170.82	-£ 1,531.99	£ -	-£ 2,519.98	-£ 576.40	£ -	£ 500.00	-£ 4,416.66	£ 5.97	-£ 1,279.94	-£ 13,989.82
Sep-18	-£ 967.89	-£ 1,472.61	£ -	£ -	-£ 703.25	£ 250.00	£ -	-£ 3,991.00	£ 5.44	£ 4,118.60	-£ 2,760.71
Oct-18	-£ 215.00	-£ 1,146.60	£ -	£ -	£ -	£ 500.00	£ 27,092.00	£ -	£ -	-£ 148.00	£ 25,082.40 (CIL Monies inc)
Nov-18	-£ 1,276.10	-£ 1,146.60	£ -	£ -	-£ 50.00	£ -	£ -	£ -	£ 20.20	-£ 42.50	-£ 2,495.00
Dec-18	-£ 871.03	-£ 1,146.60	£ -	£ -	-£ 703.25	£ -	£ -	£ -	£ 22.98	£ 3.60	-£ 2,701.50
Jan-19	-£ 87.00	-£ 1,146.60	£ -	-£ 2,519.98	-£ 363.44	£ -	£ -	£ -	£ 23.29	£ -	-£ 4,093.73
Feb-19	-£ 53.50	-£ 1,146.60	-£ 2,000.00	£ -	£ -	£ -	£ -	-£ 15,830.00	£ -	-£ 219.00	-£ 19,249.10
Mar-19	-£ 202.29	-£ 1,146.60	£ -	£ -	-£ 703.25	£ 100.00	-£ 2,710.10	-£ 5,000.00	£ -	-£ 532.83	-£ 10,195.07
Balance to date	-£11,252.96	-£15,641.09	-£ 2,000.00	-£ 5,039.96	-£ 3,802.84	£ 350.00	-£ 4,615.10	£44,019.15	£ 93.12	£ 1,037.83	£ 55,278.15
Spend against Budget	£ 6,786.96	-£ 3,829.91	£ -	0.04	-£ 6,970.16	-£ 850.00	-£ 5,264.90	£21,508.99	-£ 93.12	-£ 1,037.83	-£107,408.15

Chairman

Date.....