

The monthly meeting was held at the Village Hall, Union Street at 7:30pm on Monday, September 9th 2019.

Present Chair Newall, Parish Councillors Bell, Briscoe, Evans, Fogarty, McDonald, Partington, Yates, and the Clerk.

Apologies Councillors Auwerx, B Higham, P Higham and Wood

The meeting opened at 7.31pm.

Visitors NA

1. Minutes

*19/09/01 The minutes of the previous meeting were approved & signed

2. Changes in Declarations of Interest

NA

3. Defibrillator checks

Town Lane - OK, Hillside Crescent – OK. Water House Green – OK.
Broken glass at Water House Green replaced.

4. Planning Matters

New

Canal Lock Leeds And Liverpool Canal 165 Metres North West of The Barn Copthurst Lane Whittle-Le-Woods

Listed building consent for: Replacement of both sets of lock gates (at the head and tail of the lock) and to extend the lock chamber ladders to 1 metre below lowest water level.

Ref. No: 19/00798/LBC | Received: Thu 15 Aug 2019 | Validated: Thu 15 Aug 2019 | Status: Awaiting decision

No comment

3 Dark Lane Whittle-Le-Woods Chorley PR6 8AE

Application for works to a protected tree - Chorley BC TPO8 (Whittle-le-woods) 1993 - Ash T1 - Reduce two branches growing towards house by a maximum of 2m.

Ref. No: 19/00796/TPO | Received: Wed 14 Aug 2019 | Validated: Thu 22 Aug 2019 | Status: Awaiting decision

Passed to Tree Warden

Brothers Residence Lisieux Hall Dawson Lane Whittle-Le-Woods Chorley PR6 7DX

Listed building consent for: Window replacement on the front elevation of coach house building and alterations to original cart door opening.

Chair

Date.....

Ref. No: 19/00787/LBC | Received: Mon 12 Aug 2019 | Validated: Fri 16 Aug 2019 | Status: Awaiting decision
No comment

9 Lea Road Whittle-Le-Woods Chorley PR6 7PF
Single storey rear extension (following demolition of existing conservatory) Ref. No: 19/00777/FULHH | Received: Fri 09 Aug 2019 | Validated: Fri 09 Aug 2019 | Status: Awaiting decision
Neutral comment - The Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.

37 Delph Way Whittle-Le-Woods Chorley PR6 7TG
Application to discharge condition no. 5 (landscaping) of planning permission ref: 19/00442/FULHH (Side/rear extension and internal alterations).
Ref. No: 19/00750/DIS | Received: Fri 02 Aug 2019 | Validated: Thu 08 Aug 2019 | Status: Awaiting decision
No comment

Granted
Leatherlands Farm Moss Lane Whittle-Le-Woods Chorley PR6 7DD
Application to discharge condition 6 (management and maintenance of streets) attached to planning permission 16/00509/FULMAJ (Erection of 45 no. dwellings and associated landscaping and infrastructure)
Ref. No: 19/00703/DIS | Received: Wed 17 Jul 2019 | Validated: Wed 17 Jul 2019 | Status: Granted

179 Preston Road Whittle-Le-Woods Chorley PR6 7PR
Application for works to a protected tree - Chorley BC TPO 5 (Whittle-le-Woods) 2012 - T1 Beech tree - Fell.
Ref. No: 19/00553/TPO | Received: Tue 11 Jun 2019 | Validated: Mon 15 Jul 2019 | Status: Granted

Royal Oak Cottage Chorley Old Road Whittle-Le-Woods Chorley PR6 7NA
Two storey side extension (following demolition of outbuildings).
Ref. No: 19/00371/FULHH | Received: Thu 18 Apr 2019 | Validated: Thu 25 Apr 2019 | Status: Granted

Other decision
44 Blackburn Road Whittle-Le-Woods Chorley PR6 8LH
Change of use of land to garden and installation of raised platform (retrospective).
Ref. No: 19/00252/FUL | Received: Fri 15 Mar 2019 | Validated: Fri 26 Apr 2019 | Status: Refused

1 Spring Crescent Whittle-Le-Woods Chorley PR6 8AD
Erection of single storey extension to rear measuring 3.3m in depth, 7.8m in width by 3m to the eaves and 4m maximum height.

Ref. No: 14/00630/PDE | Received: Fri 06 Jun 2014 | Validated: Fri 06 Jun 2014 | Status: Refused

19/00830/REM | Application for Approval of Reserved Matters for 53 dwellings (Appearance, Landscaping, Layout, and Scale) following the grant of Outline Planning Permission 13/01055/OUTMAJ (Outline application (specifying the access) for residential development comprising up to 83 dwellings with vehicular access to be taken from Royton Drive). | Land Bounded by Town Lane (To the North) And Lucas Lane (To the West) Town Lane Whittle-Le-Woods

It was noted by the Parish Council that although official notice of this planning application has not been received, it is on the agenda for the Development Control Committee this month.

5. Correspondence

Phone call from resident– Community Event
Resident advised to contact the village hall

Phone call from resident – 3 Dark Lane
Resident advised to contact the Planning Officer dealing with the application

Email from resident – Weeds / Drains / Parking
All issues reported to the relevant body

Email from resident – Hedges
Letter issued to the owners of the hedges

Email from Cllr John Walker – Whittle-Le-Woods Primary School track grand opening 20/09/19 2.30pm.
Chair Newall & Cllrs. Evans are available to attend

6. Committee Updates / Events

Scarecrow Festival entries to date

REF	Organisation/person's name	Address	Location of scarecrow	Entry category
1	Clayton Green Library	Library Road Clayton Green PR6 7EN	Bench outside library or under canopy if raining	Business or Organisation
2	St Bedes Primary School (contact is Cath Lucas)	Preston Road Clayton Green PR6 7EB	Not given yet	Schools and uniformed groups
3	Manor Road Primary School	Manor Road Clayton-le-Woods PR6 7JR	Front Entrance of school near fence	Schools and uniformed groups
4	Lancaster Lane Primary School	Hunters Road Clayton-le-Woods PR25 5TT	Edge of car park	Schools and uniformed groups

Chair

Date.....

5	Friends of Cuerden Valley Park	Berkeley Drive PR5 6BY	Outside the visitor centre	Business or Organisation
6	James Eric Bell	55 Chorley Old Road	Gate to Allotments at Church Hill	Individual over 16
7	11th Leyland Guides: Julie Hogan	Clayton-le-Woods Community Centre	Clayton-le-Woods Community Centre	Schools and Uniformed Groups
8	S. Burgess; Whittle Vintage Tearooms	34 Chorley Old Road W-L-W	Front of Tea Rooms	Business or Organisation
9	St John's Church	Preston Road Whittle	Outside Church	Business or Organisation
10	Joanne Lane	11 Chorley Old Road W-L-W	Outside house	Individuals over 16
11	Cuerden Valley Park Trust	The Visitor Centre Berkeley Drive PR5 6BY	At Visitor Centre	Business or Organisation
12	Whittle -le-Woods Methodist Church	270 Preston Road PR6 7HU	Frontage of church	Business or Organisation
13	Whittle and Clayton Scout Troop	Scout HQ Chorley Old Road Whittle le Woods PR6 7NE	Outside HQ	Schools and uniformed groups

Youth Events update – Climbing Wall – 31/08/19

The event was another great success, with lots of positive feedback. The weather didn't deter anyone! It was suggested that perhaps the next youth event be held at a different location such as the playing fields or the Roebuck carpark.

2020 Whittle-in-Bloom

Tim Burrows (LWT) has been in touch to discuss the funding of the project and to meet and discuss the scope of the project.

Chair Newall & Cllr Bell to action a meeting with Tim Burrows.

Victory in Europe Day – Friday the 8th May 2020 (Bank holiday moved)

There has been no formal directive on festivities for VE day – to be kept on the agenda for now.

The Whittle walks / maps CIL project update

Chair Newall has received the full proposal documentation for the project. It was proposed that a sub-group be formed to go through the proposal in detail and then present to the full Parish Council at the next meeting. The sub-group will comprise of Chair Newall, Cllrs Evans, Auwerx, Wood & McDonald.

The quotes for the full project are expected to be between £30k and £50k.

The next Council meeting on 14/10/19 will commence at 7pm, with a pre-meeting to discuss the project, the meeting proper will commence at 8pm.

Christmas tree switch on event – 01/12/19

Jayne Rae has kindly accepted the invite to switch on the lights this year.

Chair

Date.....

Cllr McDonald to assist with the provision of flood/spot lighting
Cllr Partington to ask the residents of Water House Green if they wish to participate with lights on the cottage walls / gardens.

7. Reports from Representatives

Chorley Liaison / Neighbourhood Area Meetings / Charity / Community Hall Trust / War Memorial / Planning & Environment / Grants /Finance / Staffing / Flooding

Chorley Liaison – Cllr Evans advised that he had received an email from LCC Cllr Keith Iddon regarding road markings on Dolphin Brow, Chorley Old Rd.

Enforcement action is underway regarding the gardens encroaching upon the public footpath on Jubilee Close.

Cllr Partington suggested that road signs could be placed in the village such as ‘Please slow down so that our children can grow up’ as seen in other villages. – Clerk to investigate with LCC / CBC / Highways

Community Hall Trust – The Flower show was a great success with lots of entries. The entries for the photo’s was poor, but some great entries in the Kids class.

The new seating for the Hall has arrived.

War memorial – the new bin is being well used!

Flooding -Cllr Partington is in the process of purchasing items for flood prevention, the full list of purchases will be available for the next meeting.

8. Clerks Report

Lamp post Brackets – CBC have been requested to remove the old brackets

Scarecrow Festival – the entries are in and there will be a table top judging session on 23rd of September with the winners to be announced as soon as possible.

Christmas Tree switch on – Invite sent to Jayne Rae to switch on the lights.

Councillors Bios (Website) – Cllrs asked to update their bios for the website

Newsletter Invoice Chase – outstanding invoices have been chased.

Winter 2019 Newsletter – Clerk to provide a CIL report / article for the newsletter and request some of the recipients to provide an piece for the next edition. Cllr Briscoe will provide an article for the Silent Soldier campaign. Cllr McDonald will provide the Christmas Kids page. Cllr P Higham will provide details of the Seniors Christmas Party.

9. Accounts

Outgoings to be approved / signed this meeting

	Ref	JV	Payee	Detail	Total
*19/09/02	3014	19/20-049	Employee 2	Salary September	-£398.46
*19/09/03	3015	19/20-050	Employee 1	Salary September	-£428.14
*19/09/04	dd	19/20-051	LLC Pension	Pension payment	-£251.23
*19/09/05	3016	19/20-052	Came & Company	Annual Insurance Premium	-£2,605.78
*19/09/06	3017	19/20-053	Cuerden Valley	Annual Membership	-£15.00
*19/09/07	3018	19/20-054	Neil Partington	Flooding Committee Materials	-£684.00
*19/09/08	3019	19/20-055	MH Goals Ltd	Hockey Goals for Leyland & Chorley Hockey Club	-£3,582.00
*19/09/09	3020	19/20-056	Lisa Pickering	Quarterly Expenses Jul - Sep	-£248.07

10. CIL Monies

Clerk to follow up with St Chads Parish Centre regarding the defibrillator

11. Councillors' reports

Cllr Yates – Coping stones on Mill Lane near the Polo have come loose. Suggested the Jason Garstang be asked to reaffix. All agreed. Cllr Yates to action.

Cllr Bell – The fruit trees need to be planted in the Orchard. Cllr Bell to request David Hull to go ahead and plant.

Cllr Fogarty – Pot holes. Cllr Fogarty will send photos to the Clerk.

Cllr Evans – Report the issue of the spring on the footpath on Dolphin Brow. Manhole cover on Dolphin Brow opp No 1. Wrong manhole repaired, please report again.

Cllr Partington – Fallen tree across the river at the junction of Chorley Old Rd and School Brow. Report to environment agency.

Cllr Briscoe – Hedges at the junction of Moss Lane & Preston Road. Please writ a letter to the resident asking for hedges to be trimmed.

12. Confidential items

(Removed)

The meeting closed at 8.58pm. The next Parish Council Meeting will be held at the village hall on Monday 14th October at 8pm. Whittle Walks Project meeting 7pm-8pm.

Chair

Date.....

Whittle-le-Woods Parish Council																		
Accounts for 2019 / 20																		
Date	Minute ref	Receipt / Payment	Reference	R	JV	Payee	Detail	Admin	Salaries	War Mem	Loan	Maint	Grants	Project/Misc	Interest	VAT	CIL	Total
30/09/2019	*19/09/02	Payment	3014		19/20-049	Employee 2	Salary September		-£ 398.46									-£ 398.46
30/09/2019	*19/09/03	Payment	3015		19/20-050	Employee 1	Salary September		-£ 428.14									-£ 428.14
21/09/2019	*19/09/04	Payment	dd		19/20-051	LLC Pension	Pension payment		-£ 251.23									-£ 251.23
09/09/2019	*19/09/05	Payment	3016		19/20-052	Came & Company	Annual Insurance Premium	-£ 2,605.78										-£ 2,605.78
09/09/2019	*19/09/06	Payment	3017		19/20-053	Cuerden Valley	Annual Membership	-£15.00										-£ 15.00
09/09/2019	*19/09/07	Payment	3018		19/20-054	Neil Partington	Flooding Committee Materials	-£965.80										-£ 965.80
09/09/2019	*19/09/08	Payment	3019		19/20-055	MH Goals Ltd	Hockey Goals for Leyland & Chorley Hockey Club									-£ 597.00	-£ 2,985.00	-£ 3,582.00
09/09/2019	*19/09/09	Payment	3020		19/20-056	Lisa Pickering	Quarterly Expenses Jul - Sep	-£ 238.22								-£ 9.85		-£ 248.07
September Month Totals								-£ 3,824.80	-£1,077.83	£ -	£ -	£ -	£ -	£ -	£ -	-£ 606.85	-£ 2,985.00	-£ 8,494.48

2019 / 20 Summary of Monthly Bank Accounts, and Monthly Budget Monitoring

Categories	19/20 Budget	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Totals	Spend against Budget
Admin	£6,950.00	£0.00	£0.00	-£264.48	-£807.00	£242.01	-£3,824.80							-£4,654.27	£2,295.73
Salaries	£15,365.00	-£2,370.42	-£1,184.82	-£1,184.82	-£1,084.83	-£1,184.83	-£1,077.83							-£8,087.55	£7,277.45
War Mem	£2,500.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00							£0.00	£2,500.00
Loan	£5,040.00	£0.00	£0.00	£0.00	-£2,519.98	£0.00	£0.00							-£2,519.98	£2,520.02
Maint	£17,310.00	-£1,787.00	£0.00	-£592.00	-£717.25	£0.00	£0.00							-£3,096.25	£14,213.75
Grants	£500.00	-£94.00	£0.00	£0.00	£0.00	£0.00	£0.00							-£94.00	£406.00
Project/Misc.	£16,760.00	-£1,300.50	-£29.98	-£5,183.22	-£450.00	-£473.33	£0.00							-£7,437.03	£9,322.97
Interest		£27.67	£31.74	£28.12	£31.98	£28.31	£0.00							£147.82	£147.82
VAT		-£166.03	£0.00	-£1,042.83	£0.00	-£16.67	-£606.85							-£1,832.38	-£1,832.38
Total	£64,425.00	-£5,690.28	-£1,183.06	-£8,239.22	-£5,547.08	-£1,404.51	-£8,494.48							-£30,558.63	£33,866.37
CIL	£106,697.71	£0.00	£0.00	£0.00	£0.00	£0.00	-£2,985.00							-£2,985.00	£103,712.71

Summary of bank accounts	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar
41346412 - Balance at 26th of previous month	£865.13	£737.73	£1,090.79	£1,161.56	£347.48	£648.14	£776.00					
41346420 - Balance at 26th of previous month	£110,270.61	£187,604.60	£185,632.27	£177,664.01	£175,692.13	£171,724.11	£163,752.42					
Precept / CIL Amount to deposit account	£91,315.73	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00					
Payments this month	-£5,717.95	-£1,214.80	-£7,929.23	-£5,579.06	-£3,821.36	-£6,863.03						
Receipts this month	£0.00	£0.00	£0.00	£31.98	£227.00	£0.00						
Unpresented Receipts	-£100.00	-£100.00	-£100.00	£0.00	-£73.00	£0.00						
Unpresented Payments	£8,291.19	£304.47	£131.74	£2,761.12	£0.00	-£980.80						
Balance at month end (26th)	£188,342.33	£186,723.06	£178,825.57	£176,039.61	£172,372.25	£164,528.42						

Chair

Date.....